

BUILD UP AND DISMANTLING PERIODS

• Build up period:

From September 25th 2021 at 8.00am to September 27th at 9.00pm.

Occupation of stands

Bare Stands: September 25th at 8.00am

Vehicular access to exhibition pavilion

Under no circumstances may Lorries or coaches enter the exhibition pavilion. Handling vehicles are the only vehicles allowed in the exhibition pavilion. Although, there is unrestricted parking during build-up and break-down, in return exhibitors must have a special exhibitor parking permit for the exhibition period. **Do not forget to register your vehicle on the website <http://logipass.viparis.com>**

Site opening hours

See exhibition schedule “Exhibition Planning”

NEW : EXIBITOR BADGE DURING ASSEMBLY & BREAKDOWN

Now a badge will be required during assembly and breakdown periods (information on your Exhibitor Space). It is the exhibitors’ responsibility to keep a manager or guardian on their stands while equipment remains there.

This person is your best guarantee against theft.

Empty packaging, materials deposit

Empty packaging must be removed without delay and stored by the exhibitors or their transporters. See order note “Transport/ Handling/ Customs”

There is no storage zone on site at the exhibition pavilion.

Safety Commission

When the Safety Commission comes around, all stand constructions must have finished.

The manager of your stand must be present.

Date and time: TBC.

• Dismantling period:

From September 30th at 6.00pm to October 1st at 1.00pm last limit.

Dismantling hours

See exhibition schedule “Exhibition planning”

Stand dismantling will commence at 6.00pm on September 30th.

Electrical supplies on stands will be interrupted at 6.00pm.

We recommend that this information is sent to your forwarding agents, transporters and stand builders.

Restitution of your stand

Your stand must be left in its original condition.

Any rubbish (carpet, rubble, adhesives, etc.) must be removed.

We inform you that **MUST** return the form « Certificate of engagement of cleaning in original condition during the dismantling » to us.

Goods and installations which are not removed by the deadlines shall be removed by ourselves and subsequently invoiced to the exhibitor.

All damage noted after the breakdown of your stand will be invoiced to you.

The exhibitor is also responsible for all his service providers.

For removal of rubbish, please find our order form on your Exhibitor Space.

« Turnkey » stands

The storerooms of the “Business”, “Easy”, “Essential”, “Identity”, “Presence” stands must have all their content emptied the evening of the closing of the Exhibition for 5.00pm.

It is essential that your property is attended during the setting-up and dismantling period and at all other times when the venue is open to occupation or use by exhibitors.

Failure to do so will mean that theft losses will be not paid. Losses due to unexplained shortages are also excluded from the insurance.

The comprehensive stand and exhibits insurance takes effect once the items are set up on the exhibitor’s stand. It ceases once the items leave the stand after the exhibition.