

## ➤ Opening hours

For Visitors: Tuesday 28<sup>th</sup> and Wednesday 29<sup>th</sup> September: 09.00am to 6.00pm  
Thursday 30<sup>th</sup>: 9.00am to 5.00pm

For Exhibitors: Tuesday 28<sup>th</sup> September: 7.00am to 07.00pm  
Wednesday 29<sup>th</sup>: 8.00 am to 7.00pm  
Thursday 30<sup>th</sup>: 8.00 am to 6.00pm

## ➤ Stands surveillance

General surveillance of the exhibition is the responsibility of the organiser, though this is an obligation of means and not of results.

**We advise you to put your facilities under surveillance especially at night.**

(See order form "**GPS - Stand Security Guard**").

We remind you that there is a high risk of theft during the assembly and dismantling phases.

Exhibitors who want personal surveillance of their stands, at their expense, must inform the Technical Service in writing at least 24 hours in advance and give the name and address of the provider chosen.

## ➤ Leaflets

The distribution of leaflets outside stands is strictly forbidden.

## ➤ Promotion

All kinds of promotion or sales canvassing is strictly forbidden outside the limit of the stand area.

Noisy or resonant equipment may be operated for up to 15 minutes per hour, provided this does not cause a nuisance to your neighbours (cf. article 11 of the General Regulations).

## ➤ Deliveries

**Vehicle access Exhibitors: from 7.00am to 8.30am the 28<sup>th</sup> September and from 8.00 am to 8.30 am the 29<sup>th</sup> and 30<sup>th</sup> September.**

We remind that apart from deliveries, parking in the exhibition area is limited to one hour. Vehicles left for longer will be removed without prior notice at the expense of the owner.

## ➤ Caterers

No caterers have been granted exclusive rights at the Porte de Versailles Exhibition Centre. Consequently exhibitors are free to use either the caterers based at the Centre or caterers approved by the Exhibition Centre Management like our supplier **POIRIER**.

**All outside caterers must obtain specific approval by applying to:**

**VIPARIS - Mme Myriam MOTTIN - [myriam.mottin@viparis.com](mailto:myriam.mottin@viparis.com) - Tel.: +33 (0)7 60 86 65 23**

In the absence of such approval access to the Centre will be refused.

## ➤ Loss or Theft

All exhibitors taking part in the event automatically benefit from insurance covering the stand and items, exhibited against theft, damage and destruction (see conditions as defined in articles 17 to 20 of the General Regulations).

**The Organiser's office at the exhibition is responsible only for general surveillance and will not deal with the security of each stand.**

**In the event of an incident, the exhibitor must report it to the police within 24 hours (failure to do so may result in loss of cover) and fill in the claim form given by the Organisers Office and send the original copy of the police report and the claim form to the insurer :**

**Cabinet AXA / Agence SMAGGHE - 5, rue des Ponts - F 78290 CROISSY - Tel : +33 (0)1 88 60 02 73 - [agence.smagghe@axa.fr](mailto:agence.smagghe@axa.fr)**